From: ASH Limited <ashltd@optusnet.com.au>
Sent: Tuesday, 30 May 2017 10:21 AM
To: Renee Damasena
Cc: Berti Mariani
Subject: RE: Election Questionnaire for completion Australain Society of Hyponosis Ltd [SEC=UNCLASSIFIED]
Attachments: AECMay2017.pdf

Hi Renee

I have attached the letter as you requested.

Regards

Ann

From: Renee Damasena [mailto:Renee.Damasena@aec.gov.au]
Sent: Friday, May 26, 2017 4:16 PM
To: 'ASH Limited'
Cc: Berti Mariani
Subject: RE: Election Questionnaire for completion Australain Society of Hyponosis Ltd [SEC=UNCLASSIFIED]

Hi Ann,

Please find attached the AEC's Service Agreement quoting to conduct your 2017 election.
If you would like to accept the quote please complete the "Acceptance" section and reply to nswelections@aec.gov.au

As per my discussion with Berti, to conduct the election, the AEC would also need a letter (on the Society's letter head) stating that:

- The Federal Council appoints the AEC to act as the Returning Officer for the purposes of the 2017 Australian Society of Hypnosis Ltd's election, and
- The Honorary Secretary appoints the Returning Officer as his/her agent to receive nominations for the purposes of the same election.

If you have any questions please don't hesitate to contact me.

Thank you, Renee

Ms.Renee Damasena | Assistant Director
Industrial & Commercial Elections | NSW State Office
Australian Electoral Commission
T: (02) 9375 6361 | 47F [redacted] | F: (02) 6215 9910

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From: ASH Limited [mailto:ashltd@optusnet.com.au]
Sent: Friday, 26 May 2017 9:52 AM

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To: Renee Damasena <Renee.Damasena@aec.gov.au>
Subject: RE: Election Questionnaire for completion Australain Society of Hyponosis Ltd [SEC=UNCLASSIFIED]

Hi Renee

It has been a real bad hair week.

Regards

Ann

From: Renee Damasena [mailto:Renee.Damasena@aec.gov.au]
Sent: Thursday, May 25, 2017 5:14 PM
To: 'ASH Limited'
Cc: Berti Mariani
Subject: RE: Election Questionnaire for completion Australain Society of Hyponosis Ltd [SEC=UNCLASSIFIED]

Hi Ann,

Were there meant to be some attachments to your email?
There was none. Would you be able to send them through please?

In regards to your question, yes, the calling of nominations and the nomination form will be prepared by the AEC and will be sent to you for approval before they are posted.

Thank you, Renee

Ms.Renee Damasena | Assistant Director
Industrial & Commercial Elections | NSW State Office
Australian Electoral Commission
T: (02) 9375 6361 | M: 47F | F: (02) 6215 9910

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From: ASH Limited [mailto:ashltd@optusnet.com.au]
Sent: Thursday, 25 May 2017 4:27 PM
To: Renee Damasena <Renee.Damasena@aec.gov.au>
Cc: Berti Mariani <bertim@bigpond.net.au>
Subject: RE: Election Questionnaire for completion Australain Society of Hyponosis Ltd [SEC=UNCLASSIFIED]

Hi Renee

My apologies – I sent you the wrong docs.

I have checked with our secretary and these are the three you should have – all passed at the AGM, the minutes of which you have.

Now, can you clarify something for me please ?

Previously when we accepted the quote for stage 1 – calling for nominations, the AEC prepared the docs to go out with that posting in consultation with us.
Is that still the case ?

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Regards

Ann

From: Renee Damasena [mailto:Renee.Damasena@aec.gov.au]
Sent: Wednesday, May 24, 2017 12:24 PM
To: 'ASH Limited'
Subject: RE: Election Questionnaire for completion Australain Society of Hyponosis Ltd [SEC=UNCLASSIFIED]

Hi Ann,

Can I ask another question please?

There seems to be an inconsistency regarding the lodgement of nominations:

- Article 15 (1) (b) of the Constitution states that nominations must be delivered to the Honorary Secretary, but
- Article 60 (a) of the Memorandum states that the Federal Council will appoint a Returning Officer.

I am assuming that Article 60 (a) of the Memorandum is preferred, but can you point me to somewhere in the Constitution that would help with resolving this inconsistency?

I understand that we have undertaken the election for ASH in the past but we are currently reviewing our practices to ensure that organisations such as ASH have sufficient powers that appoint AEC as the Returning Officer. Article 15 (1)(b) would say no, but Article 60 (a) says yes.

If you would like to give me a call on the phone when you are available. It may be easier to discuss over the phone.

Thank you, Renee

Ms.Renee Damasena | Assistant Director
Industrial & Commercial Elections | NSW State Office
Australian Electoral Commission
T: (02) 9375 6361 | M: 47F | F: (02) 6215 9910

From: NSW Elections - NSW
Sent: Tuesday, 23 May 2017 5:03 PM
To: 'ASH Limited' <ashltd@optusnet.com.au>
Subject: RE: Election Questionnaire for completion Australain Society of Hyponosis Ltd [SEC=UNCLASSIFIED]

Thanks Ann.

If the AGM is on 9 September, then the dates that you have specified on the Questionnaire may not be in keeping with the Memorandum and Constitution.
Can I respectfully suggest the following?

- Nominations open and close 9 June to 11 July 2017 at 5pm Memorandum paragraph 60 (b) states nominations to close sixty days before the AGM
- Ballot open and close 18 August to 8 September at 10am Memorandum paragraph 62 states that ballot papers are to be posted not less than 21 days before the AGM

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Memorandum paragraph 65 states that closing of ballot is 10am on the day before the general meeting

Regards, Renee

Ms.Renee Damasena | Assistant Director Industrial & Commercial Elections | NSW State Office Australian Electoral Commission
T: (02) 9375 6361 | M: 47F | F: (02) 6215 9910

From: ASH Limited [mailto:ashltd@optusnet.com.au]
Sent: Tuesday, 23 May 2017 4:42 PM
To: NSW Elections - NSW <nswelections@aec.gov.au>
Subject: RE: Election Questionnaire for completion Australain Society of Hyponosis Ltd [SEC=UNCLASSIFIED]

Sorry Renee

AGM is Saturday 9th September 2017 at 5:00pm

Regards

Ann

From: NSW Elections - NSW [mailto:nswelections@aec.gov.au]
Sent: Tuesday, May 23, 2017 3:23 PM
To: 'ASH Limited'
Subject: RE: Election Questionnaire for completion Australain Society of Hyponosis Ltd [SEC=UNCLASSIFIED]

Hi Ann,

Would you please advise the date of the upcoming AGM?
I just want to make sure that the dates you have specified in the questionnaire matches and we can provide the service for you before we quote.

Thank you, Renee

Ms.Renee Damasena | Assistant Director Industrial & Commercial Elections | NSW State Office Australian Electoral Commission
T: (02) 9375 6361 | M: 47F
| F: (02) 6215 9910

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From: ASH Limited [mailto:ashltd@optusnet.com.au]
Sent: Monday, 22 May 2017 3:51 PM
To: NSW Elections - NSW <nswelections@aec.gov.au>
Cc: Berti Mariani <bertim@bigpond.net.au>
Subject: RE: Election Questionnaire for completion [SEC=UNCLASSIFIED] Australain Society of Hyponosis Ltd

Dear Returning Officer

Please find attached the completed Questionnaire Form plus associated documentation of the Constitution, Articles of Memorandum, By Laws and the minutes of the last AGM.

While I believe Kathryn is away on holidays, I hope you can give this your urgent attention for the quotation as time is of the essence now.

Regards

Ann Wilson
Executive Officer
Australian Society of Hypnosis Ltd.

From: NSW Elections - NSW [mailto:nswelections@aec.gov.au]
Sent: Thursday, March 16, 2017 10:49 AM
To: ashltd@optusnet.com.au
Subject: Election Questionnaire for completion [SEC=UNCLASSIFIED]

Australian Society of Hypnosis Ltd

Dear Ann

Nice to hear from you again.

Please find attached our latest questionnaire for completion and return. Please include copies of the most up to date election process documents, such as rules, constitution, by laws etc. that would apply to the election with the completed questionnaire.

Upon receipt a quotation for our services will be provided.

Regards,
Kathryn Montgomery | Returning Officer
Industrial & Commercial Elections | NSW State Office
Australian Electoral Commission
T: (02) 9375 6375 | F: (02) 6215 9910

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