

Associated Entity Disclosure Return

FINANCIAL YEAR 2018-19

Section 314AEA(1) of the *Commonwealth Electoral Act 1918* (Electoral Act) requires associated entities to furnish a return within 16 weeks after the end of the financial year.

The due date for lodging this return is 21 October 2019.

Completing the Return:

- This return is to be completed by the financial controller of the entity.
- This return is to be completed with reference to the [Financial Disclosure Guide for Associated Entities](#).
- Amounts should be reported on a GST inclusive basis.
- This return will be available for public inspection from 3 February 2020 at www.aec.gov.au.
- Any supporting documentation included with this return may be treated as part of a public disclosure and displayed on the AEC website.
- The information on this return is collected under s314AEA of the Electoral Act.

| | | | |
|---|-------------|-------|----------|
| Name of associated entity | | | |
| Postal address | | | |
| | Suburb/town | State | Postcode |
| With which political party, or parties, is the entity associated? | | | |
| | | | |

Financial controller details

| | | | |
|------------------------------|-------------|------------|----------|
| Name of financial controller | | | |
| Capacity or position | | | |
| Postal address | | | |
| | Suburb/town | State | Postcode |
| Telephone number | () | Fax number | () |
| Email address | | | |

Financial controller's certification

I certify that the information contained in this return and its attachments is true and complete to the best of my knowledge, information and belief. I have made due and reasonable enquiries of the organisation on whose behalf I am authorised to complete this form. I understand that submitting a false or misleading return is an offence under Division 137.1 of the Criminal Code Act 1995.

OR *I certify that the information contained in this return and its attachments is true and complete to the best of my knowledge, information and belief, except for the particulars detailed in the 'Notice of Incomplete Return Form' (attached). I have made due and reasonable inquiries of the organisation on whose behalf I am authorised to complete this form. I understand that submitting a false or misleading return or omitting any matter which makes the information misleading is an offence under Division 137.1 of the Criminal Code Act 1995.*

| | | |
|------------------|---|---|
| Signature |  | Date <input style="width: 80%;" type="text"/> |
|------------------|---|---|

| | | |
|--|--|---|
| Enquiries and returns should be addressed to: | Disclosure and Compliance Australian Electoral Commission Locked Bag 4007 Canberra ACT 2601 | Phone: 02 6271 4552 Fax: 02 6293 7655 Email: fad@aec.gov.au |
|--|--|---|

Office use only
Date received

Part 1a: Other business names

Do you operate or conduct business under any other names? No
 Yes

List other trading names

| |
|--|
| |
| |
| |
| |

Part 1b: Related bodies corporate

Subsection 287(6) of the Electoral Act deems bodies corporate related under the provisions of the *Corporations Act 2001* to be a single entity for disclosure purposes. The parent company of the group, therefore, should lodge under its name a return consolidated across the entire group.

Do you have any related bodies corporate? No
 Yes

List any related bodies corporate you are **lodging on behalf of**

| | | |
|----------------|-------|----------|
| Name | | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | | |
| Postal address | | |
| Suburb/town | State | Postcode |

Part 1c: Unions

Are you a union? No
 Yes

List any branches you are **lodging on behalf of**

| | | |
|----------------|-------|----------|
| Name | | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | | |
| Postal address | | |
| Suburb/town | State | Postcode |

If insufficient space, please attach additional sheets.

Part 2a: Total receipts

This is the gross amount of all cash and non-cash benefits received by, or on behalf of, the associated entity. It includes **all amounts received** for the financial year or in relation to the period it was an associated entity.

\$

Part 2b: Amount calculated to be the value of gifts-in-kind

This is the amount calculated to be the **value of gifts-in-kind** which was included in the 'total receipts' amount reported at Part 2a.

\$

Part 3: Amounts of more than \$13,800 received

Details of any person or organisation from whom **receipts** (including loans) of more than \$13,800 were received during the financial year or in relation to the period it was an associated entity

For each person or organisation, the following details must be disclosed:

- full name and address details** of the person or organisation from whom more than \$13,800 of money or gifts-in-kind were received
- amount that was received. Each amount received should be recorded as either a 'donation' or 'other receipt'.

| Received from | Amount received (GST inclusive) | Donation or other receipt* |
|----------------|------------------------------------|----------------------------|
| Name | \$ <input type="text" value="00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | \$ <input type="text" value="00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | \$ <input type="text" value="00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | \$ <input type="text" value="00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | \$ <input type="text" value="00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |

If insufficient space, please attach additional sheets.

Total \$

* Please indicate whether this was a 'donation' or 'other receipt'. The AEC contacts donors to ensure they are aware of their disclosure obligations and unnecessary contact with other persons is avoided if the nature of the receipt is shown.

** Name and address details

- If the gift was from an unincorporated association (other than a registered industrial organisation), the name of the association and the name and addresses of the executive committee members are required.
- If the gift was from a trust, the name of the trust, and the name and addresses of the trustee are required.

Part 4: Total payments

This is the gross amount of payments made by, or on behalf of, the associated entity. It includes **all payments made** for the financial year or in relation to the period it was an associated entity.

\$

Part 5: Total debts as at 30 June 2019

This is the total outstanding amount of **all debts owed** by, or on behalf of, the associated entity as at 30 June 2019.

\$

Part 6: Debts of more than \$13,800 as at 30 June 2019

Details of any person or organisation for which the associated entity owes a debt, of more than \$13,800 which is outstanding as at 30 June 2019.

For each person or organisation, the following details must be disclosed:

- full name and address details of the person, organisation or entity that the debt is owed
- amount that is owed
- whether the debt is owed to a financial institution or non-financial institution.

| Creditor details | Amount owed (GST inclusive) | Financial or Non-financial institution |
|------------------|--------------------------------------|--|
| Name | \$ <input type="text" value="0.00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | \$ <input type="text" value="0.00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | \$ <input type="text" value="0.00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | \$ <input type="text" value="0.00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | \$ <input type="text" value="0.00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |
| Name | \$ <input type="text" value="0.00"/> | |
| Postal address | | |
| Suburb/town | State | Postcode |

If insufficient space, please attach additional sheets.

Total \$

Links

State Government legislation may place requirements on associated entities in addition to federal requirements. Check with your state electoral commission about requirements in your state.

NSW Electoral Commission*

<http://www.elections.nsw.gov.au/>

Victorian Electoral Commission*

<http://www.vec.vic.gov.au/>

Electoral Commission of Queensland*

<http://www.ecq.qld.gov.au/>

Western Australian Electoral Commission*

<http://www.waec.wa.gov.au/>

Electoral Commission of South Australia*

<http://www.ecsa.sa.gov.au/>

Tasmanian Electoral Commission

<http://tec.tas.gov.au/>

Australian Capital Territory Electoral Commission*

<http://www.elections.act.gov.au/>

Northern Territory Electoral Commission*

<http://www.ntec.nt.gov.au/>

*denotes an organisation that operates a funding and disclosure scheme separate from the Commonwealth disclosure scheme as at 30 June 2019.