



Electoral enrolment of a prisoner in Victoria



Use this form to • enrol to vote or • change your residential or postal address or • change your name on the electoral roll

IMPORTANT — Please read the information on this page before you start to fill in the form

Enrolment and voting

Can you enrol and vote while you are in prison?

If you are in prison, you are eligible to enrol and vote in federal elections if:

- your sentence is less than 3 years, and
- you are an Australian citizen, or a British subject who was on a Commonwealth Electoral Roll on 25 January 1984, (and – for Victorian elections only – if you were a British subject enrolled between 26 October 1983 and 25 January 1984 inclusive); and
- you are 17 years of age or older.

Note: If you were already enrolled when you started serving your sentence of less than 3 years, you are eligible to remain on the electoral roll. By completing this form you are advising us that you are absent from your enrolled address. This will ensure you are not removed from the roll while you are in prison.

You can check whether you are currently enrolled on the Australian Electoral Commission's (AEC) website at www.aec.gov.au or call **13 23 26**.

Do you have to enrol and vote?

If you are 18 or over and otherwise eligible (see 'Can you enrol and vote while you are in prison?') it is compulsory to enrol and vote in federal elections and referendums. You may be fined if you do not vote. You may enrol at 17 but you may not vote until you are 18.

You are also eligible to vote in Victorian state elections if you are serving a prison sentence of less than 5 years.

In which electorate can you enrol?

You must enrol for the electoral area:

- A** in which you were last eligible to be enrolled (this will generally be the place where you last lived for at least one month),
- B** in which one of your next of kin is currently enrolled if you have not previously been eligible to enrol,
- C** in which you were born, if neither of the above apply, or
- D** with which you have the closest connection if you were not born in Australia.

What happens when you are released?

After your release you must complete a new enrolment form to advise us of your new address so that we can update the electoral roll. You can get an enrolment form at any Australia Post outlet or at www.aec.gov.au

If you need more information

Australian Electoral Commission
www.aec.gov.au

or call **13 23 26**

Victorian Electoral Commission

www.vec.vic.gov.au
or call **13 18 32**

Returning your form

Post your completed form to:

Australian Electoral Commission

Reply paid 9867

Melbourne VIC 3001

(No stamp is needed if posted in Australia.)

What happens when you send in your form?

The AEC will verify the details you have provided before updating the electoral roll. Written advice will be sent to you showing your enrolment details.

If you don't receive the advice or if you have any questions relating to your enrolment, you can call the AEC on **13 23 26**.

Who has access to your enrolment information

The Australian Electoral Commission and the Victorian Electoral Commission exchange electoral information under a joint roll arrangement to update electoral rolls. Access to electoral information on the joint roll differs under the respective Commonwealth and Victorian electoral laws.

The general public

The electoral roll can be inspected at any Australian Electoral Commission office or the office of the Victorian Electoral Commission. Only names and addresses are provided, though the addresses of silent electors are not disclosed on the publicly available roll.

The Commonwealth of Australia

Under the *Commonwealth Electoral Act 1918*, enrolment information is given to –

- Members of Parliament and registered political parties – includes title, name and address, postal address, date of birth and gender.
- Candidates for House of Representatives elections.
- The electoral authorities of those states and territories that have entered into a joint roll arrangement with the Commonwealth – includes title, name and address, postal address, date of birth and gender of electors in other states and territories.
- Approved medical research and public health screening programs – includes name and address, gender and age range – minimum span 2 years.
- Australian government agencies such as Centrelink, the Australian Taxation Office and the Department of Foreign Affairs and Trade – may include name and address, date of birth and gender to assist in investigation and prevention of breaches of the law, or protection of public revenue. A full list of agencies entitled to this information is available from www.aec.gov.au and the Australian Electoral Commission.

The State of Victoria

Under the Victorian *Electoral Act 2002*, enrolment information is available to –

- Members of Parliament, registered political parties and election candidates. This information includes name, address, date of birth and gender.
- The Juries Commission under the *Juries Act 2000* and local governments under the *Local Government Act 1989*.
- Other organisations – in limited circumstances. However, before releasing enrolment information, the Victorian Electoral Commission must weigh up public interest arguments with privacy considerations and consult with the Privacy Commissioner. A full list of agencies receiving enrolment information is available from www.vec.vic.gov.au and the Victorian Electoral Commission.

Authorisation to collect the information on this form is contained in the *Commonwealth Electoral Act 1918* and the Victorian *Electoral Act 2002*.

Proof of identity

You must prove your identity for Commonwealth electoral enrolment

How do you prove your identity?

- A** If you have an **Australian driver's licence** provide the details at Question 9 on PAGE A.

You will only need to complete and return PAGE A

- B** If you don't have an Australian driver's licence you need **an authorised person** (see PAGE B) **to sight an original of ONE of the documents listed on PAGE B.**

You will need to complete and return PAGE A and PAGE B

OR

- C** If you don't have an Australian driver's licence AND you don't have any of the documents listed on PAGE B, you need **TWO people who are enrolled and have known you for at least one month to confirm your identity** (see PAGE C).

You will need to complete and return PAGE A and PAGE C



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Office use only Date received CATS Notation ACK RVI NIN

I

C

N

PAGE A

If completing by hand use: X in the boxes where appropriate, black or blue ink and BLOCK LETTERS

1 Your current name Mr Mrs Ms Miss Dr Other

Family name

Given name(s)

2 I am applying to enrol for

Please select the **FIRST** statement that applies to you and show the relevant address at Question 4 below.

A **where I was last eligible to be enrolled**

B **where one of my next of kin is currently enrolled, as I have not previously been eligible to enrol**
Full name of next of kin

C **where I was born, as neither A nor B applies**

D **where I have the closest connection, as none of the above statements apply**

3 I am entitled to enrol for **Victorian state elections as I am serving a sentence of less than 5 years**

4 The address for which you are claiming enrolment You can give more details or draw a simple map on the back of this form if necessary

Clearly identify this address. A locality name or mail service number is not enough.

State **VIC** Postcode

5 Postal address As above

State Postcode

6 Date of birth Write dates as dd/mm/yyyy e.g. 25/03/1975 / /

Gender

7 Are you enrolling for the first time in Australia? Yes **GO TO QUESTION 8**

No **Has your name changed since you were last enrolled?**

Yes Previous family name

No Previous given name(s)

8 Are you an Australian citizen by birth? Yes Town of birth **GO TO QUESTION 9**

No Country of birth

You must be an Australian citizen or a British subject who was on the Australian electoral roll on 25 January 1984 to be eligible to enrol.

If you are an Australian citizen by birth who was NOT born in Australia please provide information on a the back of this form.

If you need to add more details about your citizenship, for example, if you arrived in Australia under a different name please include these details on the back of this form

Have you been granted Australian citizenship?

Yes Citizenship certificate number

No **Are you an eligible British subject who was enrolled on 25 January 1984?**

Yes No You may not be eligible to enrol to vote.
Call the Australian Electoral Commission on 13 23 26

9 Do you have an Australian driver's licence as proof of your identity for Commonwealth electoral enrolment?

Driver's licence number State or territory of issue **GO TO QUESTION 10**

I don't have an Australian driver's licence **GO TO QUESTION 11 on PAGE B**
(REMEMBER: you must sign Question 10 before you return your form)

- 10 YOUR DECLARATION**
- I have read the section about enrolment and voting on the information page
 - I am eligible to enrol at the above address
 - All the information I have given on this form, including any information given at Question 11, is true and complete, and
 - I understand that giving false or misleading information is a serious offence

NOTE: If you make a mark because you are unable to sign your name, you must make your mark in front of a witness.

Your Signature or Mark

Date

WITNESS DECLARATION —

this is required for state and local government enrolment

- I am on the electoral roll for the State of Victoria, and
- I saw the applicant sign or make a mark on this form and am satisfied that all statements in it are true

Name of witness

Signature of witness

Address of witness

A CHECKLIST

I have provided my driver's licence details at Question 9

Print and sign your form at Question 10, and return **PAGE A** only to:

Australian Electoral Commission
Reply paid 9867
MELBOURNE VIC 3001
(No stamp is needed if posted in Australia.)

11 How are you proving your identity for Commonwealth electoral enrolment?

A I have an Australian driver's licence and have given my licence details at Question 9 **OR** **B** I don't have an Australian driver's licence. I have an original of ONE of the documents from the list below which I can use as proof of my identity.

You don't need to provide any other proof of identity. Print, sign and return PAGE A to the Australian Electoral Commission.

Yes Mark one document only

- | | |
|--|--|
| <input type="checkbox"/> Birth certificate, or an extract
<i>(must be Australian and issued at least 5 years ago)</i> | <input type="checkbox"/> Firearms licence
<i>(must be current with a photograph and signature)</i> |
| <input type="checkbox"/> Certificate of Australian citizenship | <input type="checkbox"/> Justice of the Peace appointment document <i>(must be Australian)</i> |
| <input type="checkbox"/> Concession card from Centrelink <i>(must be current)</i> | <input type="checkbox"/> Marriage certificate <i>(must be registered in Australia)</i> |
| <input type="checkbox"/> Concession card from the Department of Veterans' Affairs
<i>(must be current)</i> | <input type="checkbox"/> Medicare card |
| <input type="checkbox"/> Credit or bank account card <i>(must be current)</i> | <input type="checkbox"/> Passport <i>(must be Australian and current)</i> |
| <input type="checkbox"/> Defence force, Australian discharge certificate | <input type="checkbox"/> Proof of age card issued by, or under the authority of, a state or territory government |
| <input type="checkbox"/> Divorce documents from the Family Court of Australia | <input type="checkbox"/> Security guard/crowd control licence <i>(must be current)</i> |
| <input type="checkbox"/> Employee identification card
<i>(must be current with a photograph and signature)</i> | <input type="checkbox"/> Student identification card <i>(must be current with a photograph)</i> |

No **GO TO PAGE C**

Show your document to one of these people who are authorised to be shown an identity document.

Authorisation number

- 1 Aboriginal and/or Torres Strait Islander incorporated organisation committee member or chairperson
- 2 Accountant (must be a registered tax agent)
- 3 Airline passenger carrier ground staff
- 4 Australian Electoral Commission or other state or territory electoral authority staff
- 5 Bank, credit union or building society officer (except the manager of a bank travel centre)
- 6 Clerk, sheriff or bailiff of a court
- 7 Commissioner for Affidavits, Declarations or Oaths
- 8 Commonwealth, state or territory government full-time permanent or part-time employee (includes authorities)
- 9 Commonwealth, state or territory Member of Parliament or local government councillor or member of their staff
- 10 Defence force member
- 11 Dentist
- 12 Diplomatic or consular officer (except an honorary consular officer)
- 13 Engineer, chartered professional or member of the Association of Consulting Engineers
- 14 Finance Company officer
- 15 Justice of the Peace
- 16 Liquor licence holder (must be current)
- 17 Manager of a community, ethnic or remote resource centre
- 18 Manager of a women's refuge or crisis and counselling centre

Authorisation number

- 19 Marriage celebrant (within the meaning of the *Marriage Act 1961*)
- 20 Marriage counsellor (within the meaning of *Family Law Act 1975*)
- 21 Master of a merchant vessel
- 22 Medical Practitioner
- 23 Member of the Association of Taxation and Management Accountants
- 24 Member of the Institute of Company Secretaries of Australia
- 25 Minister of Religion (within the meaning of the *Marriage Act 1961*)
- 26 Nurse, registered or enrolled
- 27 Person employed as a remote resource centre visitor
- 28 Pharmacist
- 29 Physiotherapist
- 30 Pilot (must hold a current licence)
- 31 Police officer or police aide
- 32 Postal manager or other permanent Australia Post employee
- 33 Prison officer
- 34 Real estate agent (must be licensed or registered)
- 35 Statutory office holder receiving an annual salary
- 36 Surveyor (must be registered or licensed)
- 37 Teacher (primary, secondary or tertiary) (must be full-time permanent or part-time and currently employed)
- 38 Veterinary Surgeon
- 39 A person not listed above before whom statutory declarations may be made under a law of the Commonwealth, state or territory

The authorised person needs to complete and sign the declaration below.

DECLARATION — by authorised person

- I am enrolled on the Commonwealth electoral roll
- I am a person authorised to be shown an identity document
- I have sighted an original identity document for:

Applicant's given name(s)

Applicant's family name

Name of authorised person

Signature of authorised person

Authorisation number from the list above which most applies to you

Number

Address of authorised person

B CHECKLIST — I don't have an Australian driver's licence, but I have a proof of identity document

- I have signed the form at **PAGE A**
- An authorised person has sighted an original identity document and signed and provided their details on **PAGE B** (above)

If Yes to both please return PAGE A and PAGE B only to:

Australian Electoral Commission

Reply paid 9867

MELBOURNE VIC 3001

(No stamp is needed if posted in Australia.)

NOTE: DON'T complete this page if you have provided your driver's licence details at Question 9 or you are using PAGE B to prove your identity.

- C** I don't have an Australian driver's licence and I don't have a document from the list on PAGE B. **TWO people who have known me for at least one month will confirm my identity below.**
 (NOTE: These people do not have to be authorised persons)

DECLARATION — by the TWO people who are confirming your identity.
These people can be family or neighbours.

PERSON 1

- I am enrolled on the Commonwealth electoral roll
- I can confirm the applicant's identity

Applicant's given name(s)

Applicant's family name

- I have known the applicant for at least one month

Name of person 1

Signature of person 1

Address of person 1

PERSON 2

- I am enrolled on the Commonwealth electoral roll
- I can confirm the applicant's identity

Applicant's given name(s)

Applicant's family name

- I have known the applicant for at least one month

Name of person 2

Signature of person 2

Address of person 2

C CHECKLIST — I don't have an Australian driver's licence and I don't have a proof of identity document

- I have signed the form at PAGE A
- TWO people have confirmed my identity AND have signed and provided details on PAGE C (above)



If Yes to both please return PAGE A and PAGE C only to:

Australian Electoral Commission
Reply paid 9867
MELBOURNE VIC 3001

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